

Blakeney Neighbourhood Plan

Minutes of the Steering Group Meeting

Date: Wednesday 13th February 2019

Time: 18.30 - 20.30

Location: Parish Council Office, Village Hall, Langham Road, Blakeney.

Present: Sam Curtis (SC) Tom Green (TG) Iain Wolfe (IW)
John Seymour (JS) Helen Horabin (HH)
Rosemary Thew (RT) Shaun Vincent (SV)
Jane Armstrong (JA) Margaret Benson (MB)
Jenny Girling (JG) Don Glaister (DG)

Agenda

1. Apologies for absence.

Joanna Dawson and Tracey Bayfield.

2. Declarations of interest.

Jane Armstrong.

3. Minutes of the meeting held on 21st January 2019.

Acceptance of the Minutes was proposed by RT and seconded by MB. They were initialled and signed by SC.

4. Matters arising from the Minutes.

Point 5 - Review of Neighbourhood Plan Policies.

Infill Development and Existing Dwelling Replacement Policies have been written.

RT wrote the Preserve Dark Skies Policy and circulated it to SG members.

DG wrote the Local Employment and Tourism Ambitions and Policies and circulated them to SG members.

SC scanned the annotated copies and notes from SG members and sent to SV who amended the Draft Pre-Submission Version document (D P-S V document) accordingly. SC clarified that he and SV had held telephone conversations with each other but they only related to amending the D P-S V document.

TB sent the list of Open Spaces in Blakeney which Blakeney Parish Council (BPC) submitted to North Norfolk District Council (NNDC) to HH who forwarded to SC.

JS wrote a piece about Blakeney Neighbourhood Housing Society for inclusion in the Neighbourhood Plan.

5. Review of Neighbourhood Plan Policies.

Steering Group members had received copies of the latest D P-S V document prior to the meeting.

Throughout the discussions about the Policies SV and SC took notes.

Policy 6 - Improving Development Design, **Policy 7** - Improving Design of New or Replacement Homes, **Policy 8** - Infill Development and **Policy 9** - Existing Dwelling Replacement.

IW and SC have looked at the Street by Street Assessment produced in the Draft Blakeney Conservation Area Appraisal and Management Plan produced by Purcell for NNDC. They have looked at the density of existing properties in different areas of Blakeney

and looked at the density of recent and current Planning Applications in relation to their local environment.

Action : JS, IW, DG and SC to meet to review and re-write these Policies following the SG discussions.

Policy 13 - Open Space Preservation.

Actions : RT and JS to rewrite this Policy following the SG discussions.

HH to send the email of the list of Open Spaces in Blakeney as submitted by BPC to NNDC for consideration as part of their call for Local Green Space Designation back in summer 2017 to RT.

HH to send the list of Open Spaces in Blakeney as submitted by BPC to NNDC for consideration as part of their call for Local Green Space Designation back in summer 2017 to SG members.

SG members to submit any other Green/ Open Spaces that they believe should be included in the NP to HH. The submissions should have Recreational Value, Amenity Value or Visual Value.

HH to produce a complete list prior to the next SG meeting for discussion at the next SG meeting.

Further Action : SC to send his notes taken throughout the discussions on the Policies to SV so that the Policies not mentioned above can be amended as agreed in the meeting.

Foreword to the Neighbourhood Plan.

Action : SC to redraft the Foreword, devise a flow chart and send to SG members for comments.

6. Next Steps - Pre-Submission Consultation.

The Pre-Submission Consultation must last 6 weeks. Although we are not yet ready for the Pre-Submission Consultation it was agreed that we are not far away. It is hoped that the Consultation could start following the SG meeting on 25th March 2019.

Concern was raised that we may have to wait until after the Local Elections that will take place on May 2nd 2019.

Action : RT to ask TB to check whether the Consultation can take place prior to the Local Elections.

7. Communication.

The Blakeney Annual Parish Meeting is to take place on Thursday 14th March. The Steering Group will update the parishioners on the progress of the Neighbourhood Plan.

Action : HH to send a short notice to the editor of the Glaven Valley Newsletter (GVN) for inclusion in the March edition of the GVN advising of the above presentation. HH to request that it is printed following the Blakeney Parish Council report submitted by TB.

8. Strategic Environmental Assessment.

Postponed until the next meeting.

9. How best to involve Iain from NNDC.

It was agreed that Iain Withington would be invited to the SG meeting to be held on Monday 25th March 2019.

10. Date of next meeting.

It was agreed that an additional SG meeting is required prior to the Annual Parish Meeting. It was decided that the next meeting will be held on **Wednesday 27th February 2019.**

10. Any Other Business.

None.

The meeting closed at 9.20pm.

